

Hazel Glen College	46. Duty of Care Policy	
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## Purpose

The purpose of this policy is to explain to our school community the non-delegable duty of care obligations that all staff at Hazel Glen College owe to our students and members of the school community who visit and use the school premises.

## Policy

“Duty of care” is a legal obligation that requires schools to take reasonable steps to reduce the risk of reasonably foreseeable harm, which can include personal injury (physical or psychological) or damage to property. The reasonable steps that our school may decide to take in response to a potential risk or hazard will depend on the circumstances of the risk.

Our school has developed policies and / or procedures to manage common risks in the school environment, including:

- Yard duty and Supervision
- Bullying Prevention
- Code of Behaviour
- Camps
- Child Safety
- Drug Education
- Equal Opportunity
- First Aid
- Grounds Maintenance
- External Providers (including RTOS delivering VET/VCAL)
- Emergency Management
- Mandatory Reporting
- Occupational Health and Safety
- Student Private Property
- Visitors
- Volunteers
- Working with Children and Suitability Checks

Staff at the college understand that school activities involve different levels of risk and that particular care may need to be taken to support younger students or students with additional needs. Our school also understands that it is responsible for ensuring that the school premises are kept in good repair and will take reasonable steps to reduce the risk of members of our community suffering injury or damage because of the state of the premises.

College staff, parents, carers and students are encouraged to speak to a member of leadership to raise any concerns about risks or hazards at the college, or our duty of care obligations.

## FURTHER INFORMATION AND RESOURCES

- School Policy and Advisory Guide: [Duty of Care](http://www.hgc.vic.edu.au/policies/)  
<http://www.hgc.vic.edu.au/policies/>

<b>Hazel Glen College</b>	<b>46. Duty of Care Policy</b>	 The logo for Hazel Glen College, featuring a stylized 'H' and 'G' symbol to the left of the text 'Hazel Glen College'.
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**REVIEW CYCLE**

This policy was last updated in Term 4 2018 and is scheduled for review in Term 4 2021.