

Year 7 2020 – Documentation and Declaration

To be completed by applicants applying for enrolment under the Designated Neighbourhood School criteria only

The Department of Education has implemented a Designated Neighbourhood School Boundary (DNS) for Hazel Glen College. Please refer to the enrolment page of our College website to see if your residential address is within this boundary.

<http://www.hgc.vic.edu.au/enrolments/>

If your child's permanent residential address is within the secondary school boundary and you have submitted the Year 6 to Year 7 Transition application to your primary school; the next step of your child's enrolment application, is to complete the form called Year 7 2020 - Documentation and Declaration and attach the required proof of residential address documentations (as stated below).

OFFER OF ACCEPTANCE INTO HAZEL GLEN COLLEGE WILL NOT BE GUARANTEED IF THE YEAR 7 2020 – ENROLMENT DOCUMENTATION AND DECLARATION FORM WITH REQUIRED SUPPORTING DOCUMENTS IS NOT RECEIVED BY:

DUE DATE: WEDNESDAY 5TH JUNE 2019

PROOF OF RESIDENTIAL ADDRESS ACCEPTED DOCUMENTS

You must be a permanent resident at the address you have stated on your child's Year 6 to Year 7 Transition application and be able to provide the following 3 pieces of evidence:

- A recent copy of a rates notice OR long term lease agreement (lease agreements that expire prior to enrolment commencement date cannot be accepted); AND
- 2 recent utilities bills Eg. Gas, Electricity, Water etc. (mobile bills, bank statements and drivers licences will not be accepted)

Note: In some circumstances we may require a Statutory Declaration

Please deliver in an envelope addressed to:

Year 7 2020 Enrolments, Hazel Glen College, 115 Eminence Boulevard, Doreen, 3754

Privacy Notice:

Hazel Glen College is collecting your personal information to establish that you reside within the College's Department of Education and Training approved Designated Neighbourhood School boundary and to help the College make an informative decision regarding your application. Your information will not be disclosed to any other organisation without your consent, or unless authorised or required by law. You can access your personal information held by the College by contacting Anthony Stockwell, College Principal. If you choose not to provide some or all of the information required we may be unable to confirm enrolment for your child at Hazel Glen College. Note: Monetary values are not required, please black these out for your privacy. For any further enquiries, please contact the College office on 9717 7500 or via email on office@hazelglencollege.com

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Student Name:	Date of Application:
Student Date of Birth:	Is the Student an Australian Resident: If No, please provide a copy of relevant VISA
Student Residential Address:	
Student's current Primary School and Year Level:	
Family Information	
Parent/Guardian Name:	Parent/Guardian Name:
Residential Address (if different to students, or state as above):	Residential Address: (if different to students, or state as above):
Mobile Number:	Mobile Number:
Email Address:	Email Address:
Signature:	Signature:

Proof of Residency Documentation Checklist

- Must be current within 3 months of application
- Offer of acceptance into Hazel Glen College will not be guaranteed if the documentation required is not submitted by Wednesday 5th June 2019.

Please tick:

<input type="checkbox"/>	A recent copy of a rates notice OR long term lease agreement (lease agreements that expire prior to enrolment commencement date cannot be accepted); AND
<input type="checkbox"/>	2 recent utilities bills Eg. Gas, electricity, water (mobile bills, bank statements and drivers licences will not be accepted)

Note: In some circumstances we may require a Statutory Declaration

Declaration

I,,Parent/Guardian, declare that my child,resides permanently at the address I have provided and the information I have provided is true and correct. I understand that Hazel Glen College is a Designated Neighbourhood School and my child's enrolment application may be denied if I do not meet The Department of Education's procedures for enrolment into a Designated Neighbourhood School.

Parent/Guardian Name:Parent/Guardian Signature