

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
Year 4 Classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper (\$8)</li> <li>• STEAM – (\$8)</li> <li>• Mathematics – numeracy blocks (\$10)</li> <li>• English – book boxes (\$10)</li> <li>• Sports – equipment (\$7)</li> </ul>	\$43.00
Year 4 Online Subscriptions <ul style="list-style-type: none"> <li>• JAMF (\$10)</li> <li>• Seesaw (\$10)</li> </ul>	\$20.00
Year 4 Stationery – List Attached	\$18.00
Year 4 Student ID Card	\$12.00
Year 4 Printing and photocopying of worksheets and learning materials	\$29.00
Year 4 Whole school event <ul style="list-style-type: none"> <li>• House Performing Arts Day</li> </ul>	\$5.00
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
First Aid Equipment	\$5.00
Schools Sport Victoria Membership	\$4.00
Student and Parent Communication Tools	\$5.00
<b>Total Amount</b>	<b>\$141.00</b>

### Extra-Curricular Items and Activities

Hazel Glen College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. Any extra – curricular items or activities will be published on Compass in a timely manner with payment plan options available.

### Financial Support for Families

Hazel Glen College understands that some families may experience financial difficulty and offers support options, including:

- the Camps, Sports and Excursions Fund
- maintaining contact with families and revisiting agreed arrangements when requested
- referring families to government or community support programs

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Margie Bott

Ph: 03 9717 7500 | Email: accounts.receivable@hazelglencollege.com

**Total**

Category	
Curriculum Contributions	\$127.00
Other Contributions	\$14.00

**Payment methods**

**Please pay via one of the methods below.**

- Compass
- Bpay Payments can be accepted (Please contact Margie in the College Administration Office to obtain your Family Bpay Biller Code)
- Credit Card Payment via Telephone
- Complete and return the Credit Card Payment slip below



*To be completed for payments by Credit Card: Amount \$.....*

*Please charge the above amount to my: Visa  Mastercard*

**Card Number**                      **Expiry Date:**

**Cardholder's Name:** ..... **Signature:** .....

**Contact Phone Number**..... **Child's Name**.....

**Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

## **Student Stationery List for 2023 Year 4**

The **College** will provide students with the following stationery items. **Please note these will be given to your child's classroom teacher in 2023.**

- 2 Educ8 Grid Book A4 10mm 48 Page 70gsm
- 5 Educ8 Scrapbook 64 Page 100gsm
- 3 Yellow Stick On Notes 75 x 75mm
- 8 Exercise Book 225 x 175mm 11mm 48 Page

We ask that **parents** supply students with the following stationery items. **Please send these with your child in 2023.**

- 1 Pencil Case
- 2 Eraser Small
- 1 Scissors
- 1 Sharpener Pencil Metal Double Hole
- 2 Fineliner 0.4mm Black
- 2 Ruler 30cm Wooden
- 2 Coloured Pencils Assorted Pack 12
- 7 HB Grey Lead Pencil
- 1 Coloured Markers Assorted 12 Pack
- 1 Highlighter Blue
- 2 Radius Ballpoint Pen Red
- 2 Purple Ballpoint Pen
- 2 Glue Stick
- 2 Ballpoint Pen Blue
- 1 Whiteboard Marker Black

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.