

CONSIDERATION FOR ENROLMENT FORM

DATE OF APPLICATION: _____

This form is not to be used for Yr7 2024 applications, refer to your child's current Yr6 primary school with regard to the Yr7 transition process.

Please indicate the Year Level for which enrolment is required:

Junior School: Prep Year 1 Year 2 Year 3 Year 4

Middle School: Year 5 Year 6 Year 7 Year 8

Senior School: Year 9 Year 10 Year 11 Year 12

Please indicate a preferred start date: 2023 2024

Immediately Term 1 Term 2 Term 3 Term 4

Current School: _____

Current Year Level: _____

Contact at Current School (name & phone): _____

STUDENT INFORMATION:

Student Name: _____

Date of Birth: _____

Current Age: _____

Australian Resident : Yes No

Gender: Male Female Other

Aboriginal/Torres Strait Islander: Yes No

Student Address: _____

Medical Conditions/Learning Needs:

Risks/Concerns: Yes No

** Please ensure copies of any relevant Orders/documents are attached*

Any Additional Student Requirements: _____

PARENT/GUARDIAN INFORMATION:

Parent/Guardian A Name: _____

Parent/Guardian B Name: _____

Address: _____

Address: _____

Mobile No.: _____

Mobile No.: _____

Home No.: _____

Home No.: _____

Email: _____

Email: _____

REASON FOR SEEKING ENROLMENT AT HAZEL GLEN COLLEGE:

Resident within Hazel Glen College School Zone (Check Find my School – findmyschool.vic.gov.au/)

Siblings Request – List current HGC sibling name/s and year level: _____

Curriculum Grounds Request – Please fill out curriculum grounds section and attach any further supporting documents

REQUIRED SUPPORTING DOCUMENTS:

- Proof of residence** –any combination of the following documents is acceptable, as long as they add up to **at least 100 points**:

Documents must show the full names of the child's parent/guardian and address	Points
1.1. Council rates notice <u>OR</u>	40 each
1.2. Lease agreement through a registered real estate agent or rental board bond receipt.	
2.1. Centrelink payment statement showing home address <u>OR</u>	20 each
2.2. Electoral roll statement	
3.1. Electricity or gas bill showing the service address <u>OR</u>	15 each
3.2. Water bill showing the service address <u>OR</u>	
3.3. Telephone or internet bill showing the service address <u>OR</u>	
3.4. Driver's licence or government issued ID showing current home address <u>OR</u>	
3.5. Home building or contents insurance showing the service address <u>OR</u>	
3.6. Motor vehicle registration or compulsory third party insurance policy showing home address.	
<i>*Please note these documents must not be more than three (3) months old</i>	

- Student's most recent detailed School Report** - *Please note that from time to time we will make enquires to your child's previous school where deemed necessary or further information is required*
- Any reports/assessments regarding any condition or diagnosis applicable to your child's learning (ie. ADHD)
- Student's Birth Certificate**
- Student's Passport (if born overseas)
- Student Visa or Bridging Visa (any prior Visas must also be submitted)
- Any applicable Court, Guardianship, VCAT or other Orders
- Any supporting documents for curriculum grounds application

NOTE - Enrolment applications cannot be reviewed or considered if any of the above requested documentation is not provided.

NOTE - Hazel Glen College may make reasonable enquiries (pursuant to DET policy guidelines) in order to verify information provided about a student's permanent residence. If after reasonable enquiries the Principal does not accept that the residence address provided is the genuine permanent residence of the student, the application may not be successful.

DECLARATION:

I/We _____ (name) and _____ (name), declare that my child _____ (name) resides permanently at the address I have provided, the information I have provided is true and correct and I/we consent to the College making enquiries in order to verify this information. I understand that The Department of Education has implemented a School Zone for Hazel Glen College and my child's enrolment application may be denied if I do not meet the School Zone enrolment procedures required.

Parent/Guardian A: _____
(signature)

Parent/Guardian B: _____
(signature)

Dated: _____

Dated: _____

CONSIDERATION FOR ENROLMENT FORM

Privacy Notice: Hazel Glen College is collecting your personal information is to establish that you reside within the College's Department of Education and Training approved School Zone and to help the college make an informative decision regarding your application. Your information will not be disclosed to any other organisation without your consent, or unless authorised or required by law. You can access your personal information held by the College by contacting Anthony Stockwell, College Principal. If you choose not to provide some or all of the information required we may be unable to confirm enrolment for your child at Hazel Glen College. Note: Monetary values are not required, please black these out for your privacy.

For any further enquiries, please contact the College office on [9717 7500](tel:97177500) or via email on office@hazelglencollege.com

OFFICE USE ONLY:

APPLICATION TYPE CONFIRMED:	APPLICATION OUTCOME:
<input type="checkbox"/> Resident School Zone	<input type="checkbox"/> Approved
<input type="checkbox"/> Siblings Request	<input type="checkbox"/> Denied
<input type="checkbox"/> Curriculum Grounds Request	<input type="checkbox"/> Waitlist
	<input type="checkbox"/> Other: _____