

# Student Dress Code



## Help for non-English speakers

If you need help to understand the information in this policy, please contact 97177500.

## PURPOSE

The purpose of the Student Dress Code is to outline Hazel Glen College's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Hazel Glen College's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Hazel Glen College's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities
- reduce student competition based on clothing
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.

## SCOPE

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

## UNIFORM AND APPEARANCE

The full list of Hazel Glen College's compulsory school uniform items can be found via the links below.

Hazel Glen College's compulsory school uniform is as follows:

- summer and winter uniforms, as well as College sports uniforms are compulsory and must be worn at all times
- students re expected to dress neatly and in the correctly College uniform according to the season;
  - Senior and Middle School  
Terms 1 and 4 – Summer uniform  
Terms 2 and 3 – Winter uniform
  - Junior School:  
Appropriate uniform for the weather

- the College has an approved uniform style and design as outlined in the Junior School Guidelines and Middle/Senior School Uniform Guidelines. All uniform items must confirm to this style and design
- students are to use the Hazel Glen College backpack and bookbag with the College logo.

### **General appearance**

While at school, travelling to or from school or participating in school activities, Hazel Glen College students must comply with the following:

- uniforms must be clean and in good repair
- uniforms should be clearly marked with the owner's name
- the Summer dress, tunic skirt and College grey shorts must be knee length
- ties need to be worn neatly
- additional layers of clothing may be worn underneath the uniform for added warmth, provided these undergarments are completely hidden.

### **Jewellery and cosmetics**

Students are not permitted to wear decorative jewellery to school. The only acceptable jewellery items are watches, small stud earrings/sleepers worn in the ears only (1 in each ear), nose piercings must be a small stud/clear discreet keeper. If deemed unacceptable by the College, it may result in the student's exclusion until the matter is satisfactorily resolved.

Discreet cosmetics may be worn by students in years 7-12. Only clear nail polish is permitted.

### **Hair and Sun safety**

Long hair should be kept neat, off the face and tied back for health and safety reasons and in accordance with the College's Head Lice Policy.

Extreme hair colours (e.g. green or purple) and/or extreme hair styles (e.g. spikes or shaved head patterns) are not permitted. Natural hair colour, no colour rinses. If in the College opinion it is unacceptable, it may result in the student's exclusion until the matter is satisfactorily resolved. Students must be clean shaven while attending the College.

All hair accessories should conform to the College colours (including religious headwear).

School uniform hats must be worn outside in terms 1 and 4, and on any other day prescribed by the school. It is however recommended that hats be brought to the College all year round. Hats are not to be worn inside. Hazel Glen College black beanies with a logo may be worn in cold weather.

APPROPRIATE FOR STUDENTS in YEARS 7-12 - As we are a P-12 College, we expect students to take responsibility for being sun smart by wearing a school hat during outdoor activities or staying in the shade if they are not wearing sunscreen.

Hats are not to be worn inside.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

## PURCHASE OF UNIFORMS

Uniform items can be purchased from the Primary School Wear (PSW) outlet, located at 4/5 Danaher Dr, South Morang, or online at [www.psw.com.au](http://www.psw.com.au) (also see Uniform Guidelines annexed).

### **Support for families experiencing difficulty**

Please contact your child's year level leader or the school administration office to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>

## IMPLEMENTATION

Hazel Glen College will ensure that this Student Dress Code is communicated to all families and students through our website. We will assist students who may be experiencing difficulties complying with this policy where possible.

If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis, parents will be notified by the College. If non-compliance with the dress code becomes a continued occurrence, the College will contact parents via a phone call to resolve non-compliance. In this event, the school will continue to work with the student and family to support compliance.

Measures taken by Hazel Glen College to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

## EXEMPTIONS TO STUDENT DRESS CODE

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply in writing to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular economic hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

## CONCERNS ABOUT THIS STUDENT DRESS CODE

Hazel Glen College welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Complaint Policy*, available on our website.

## UNIFORM GUIDELINES - LINKS

- [Primary Years Uniform Guide](#)
- [Secondary Years Uniform Guide](#)

## COMMUNICATION

This policy will be communicated to our school community in the following ways:

- available publicly on our school's website
- reminders in our school newsletter
- discussed in student forums
- included in staff handbook/manual
- discussed at staff briefings/meetings as required
- included in transition and enrolment packs
- discussed at parent information nights/sessions
- hard copy available from school administration upon request.

## FURTHER INFORMATION AND RESOURCES

- Hazel Glen College SunSmart Policy
- Hazel Glen College Complaint Policy
- Hazel Glen College Student Wellbeing and Engagement Policy
- Department of Education and Training Student Dress Code
- Department of Education and Training Student Engagement policies and guidelines.

## POLICY REVIEW AND APPROVAL

Policy last reviewed	20 <sup>th</sup> June 2022
Consultation	College Leadership, Parent Advisory Groups and School Council
Approved by	School Council
Next scheduled review date	30 <sup>th</sup> June 2026