



2025

HAZEL GLEN COLLEGE
PREP HANDBOOK

Welcome



Thank you for your enquiry to enrol your child at Hazel Glen College. To have your child start their educational journey in a Kindergarten to Year 12 (K-12) precinct is a unique opportunity and one that will ensure a seamless transition through their stages of learning.

My name is Anthony Stockwell, and I would like to take this opportunity to introduce myself as the Principal of Hazel Glen College. This is certainly an exciting time for all involved in our magnificent College community.

Starting school should be seen as a natural progression - an exciting step your child is about to take. The experienced and committed staff at Hazel Glen College will ensure that your child will be nurtured through the first year of school and supported in laying the foundations for a successful school life.

The demand for enrolling at Hazel Glen College is certainly proving to be strong. While enrolment growth has been dramatic, it is important to understand the structures and processes that are in place to ensure individual students are both nurtured and engaged as learners.

I have a vision for education that is built around a positive leadership style, one that clearly provides a focus on continuous improvement and excellence for all. This is a vision that promotes strong partnerships between staff, parents and the local community to build a vibrant, sustainable culture that will ensure Hazel Glen College is a leading school in the North-Western Region.

Hazel Glen College offers a Prep Transition Program for all children attending Prep. This program aims to provide preschool children with a taste of school life and is conducted by our Prep teachers. All Prep children enrolled at Hazel Glen are encouraged to attend.

Anthony Stockwell
College Principal

One College, Everyone Matters

The sense of community spirit is an essential part of our school culture. We recognize that the home and school partnership is essential to student growth. We welcome and are committed to involving parents at every stage of learning. By working together, we know that we can achieve a higher level of success for our students.

Our Vision

We nurture and empower every student's educational journey through connected stages of learning, from Kindergarten to Year 12. We do this by providing enriching opportunities and through the investment and commitment to our staff.

College Values

Our College emblem reflects a seamless pathway for students from our Kindergarten to Year 12. This pathway is defined by the stages of learning as Kindergarten, Primary Years (P-5), and Secondary Years (6-12), all on the one site at Hazel Glen College.

Relationships

- Friendship, Kindness, Compassion, Family, Enjoyment, Peace, Fairness
- Developing positive relationships with others
- Being a good friend to others
- Developing connectedness to family, friends, and the community
- Being compassionate and having empathy for others

Respect

- Honesty, Manners, Acceptance, Tolerance
- Care and concern for yourself
- Care and concern for others
- Acceptance of difference
- Looking after the environment
- Showing pride in our school

Responsibility

- Happiness, Learning, Leadership, Teamwork, Co-Operation
- Achievement of personal best
- Being accountable for our actions
- Acceptance of individual and team responsibility
- Sharing knowledge and working effectively together

Resilience

- Self Esteem, Self Confidence, Positive Attitudes
- Developing self-management skills
- Being optimistic
- Developing perseverance

IMPORTANT ENROLMENT AND TRANSITION DATES

TERM 1

2025 Prep Information Night, Tuesday 26th March 2024, 5 PM - 7 PM

Families are invited to attend Hazel Glen College Primary Years for a light snack, prep learning area experience and parent information session to provide insights into our school, programs, facilities and opportunities.

2025 Prep Tour Dates - Book through our Hazel Glen College website and meet at the Primary Years Office:

- Friday 19th of April 9:00 AM
- Friday 3rd of May 3:30 PM
- Friday 17th of May 9:00 AM
- Friday 31st of May 9:00 AM

TERM 2

Term 2 Ready Prep Go Program

Friday 3rd of May 9:00 AM - Puppets and Pages!

Come along and join in the fun in our Primary Years Library space for interactive storytime.

Friday 10th of May 9:00 AM - Passionate Performers!

Join in a music session for singing and dancing fun with our array of musical instruments.

Friday 24th of May 9:00 AM - Preptosaurus!

Science investigations that will inspire curiosity about our world.

Friday 7th June 9:00 AM - Playful Palette!

Calling all creative children to take part in a fabulous art activity to make something colourful and bright.

DEPARTMENT ENROLMENT DATES

Monday 15th April - Enrolments open

Friday 26th July - Final date to accept applications

Parent notification for letters of offer between Monday 29th July and Friday 9th August 2024

TERM 3

School Readiness Information Night, Wednesday 31st July, 6 PM - 7 PM

TERM 4

Group transition sessions

Friday 8th November 8:45 AM - 9:45 AM

Friday 15th November 8:45 AM - 9:45 AM

Friday 22nd November 8:45 AM - 9:45 AM

Thursday 28th November 2 PM - 3 PM and Meet the Teacher BBQ at 3 PM - 4 PM

Enrolled Families Information Night, Wednesday 30th October 6 PM - 7 PM

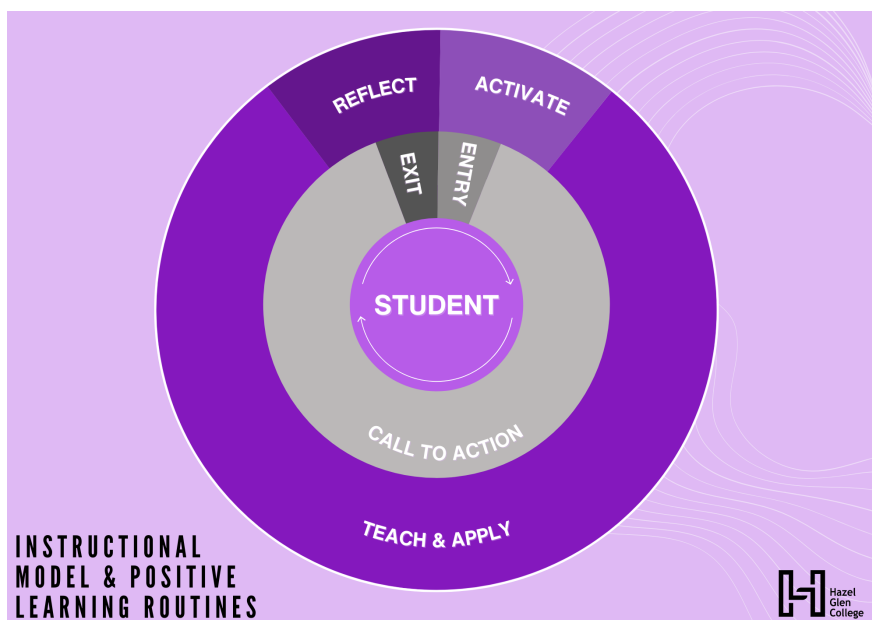
WHAT SETS HAZEL GLEN COLLEGE APART

- Experienced, enthusiastic and caring teachers
- Intentional teaching of literacy and numeracy
- Access to Secondary Years facilities and expertise
- High-quality Student Wellbeing program
- A 21st Century STEAM (Science, Technology, Engineering, Arts and Maths) program
- Modern, well-equipped classrooms - individually designed to inspire and enhance learning
- Kindergarten to Year 12 (K-12) learning journey with seamless transitions for families
- A supportive and nurturing learning environment underpinned by strong College Values
- Curriculum programs catering to unique stages of learning across K-12
- Structured and evidence based programs for literacy and numeracy
- High quality teaching and support staff who nurture and inspire our students
- Academy pathways for leadership, instrumental music and sport
- Interactive play spaces that are safe, inclusive and inspire imagination
- Excellent K-12 facilities used in teaching and learning programs such as our Performing Arts Centre, STEAM Centre, Science Labs and Kitchens
- Reputable extra-curricular programs and opportunities for School Production, College Events, Music Programs and Sport Programs
- Specialist subjects include Italian, Performing Arts, Visual Arts, Physical Education, Science, Food Technology and STEAM
- Inquiry based curiosity program with regular opportunities to showcase student learning
- Clubs program for recess and lunchtimes featuring dance, singing, art, chess and sports
- A proud College House program where students feel connected and valued as members of their College community
- One to one iPad program from Semester 2 for Prep students
- Camping and excursion program designed to inspire our students and provide them with opportunities for independence
- Prep Learning Neighbourhood with single classes and a designated Prep Playground

TEACHING AND LEARNING IN THE PRIMARY YEARS

INSTRUCTIONAL MODEL

Hazel Glen College is committed to all students having a seamless transition through their different stages of learning. Our Instructional Model provides the best conditions for all students to be connected with their teachers and classmates, engaged with their learning and experience growth and academic achievement. Our Instructional Model incorporates three stages - Activate, Teach and Apply and Reflect. These three stages are also supported by our Positive Learning Routines.



POSITIVE LEARNING ROUTINES

Consistent positive learning routines create calm learning environments for our students. These routines include expectations around how students enter the classroom, how students are called to action by their teachers and how to exit the classroom at the end of a session or at the end of the day. Together, routines and clear expectations help provide the predictability and structure that gives students certainty about what is expected in their classroom and supports a positive and purposeful climate for both students and teachers.



Positive Learning Routines

One College.
Everyone Matters.

Entry

How we enter the learning space

We...

- Line up on time
- Are calm and quiet
- Greet the teacher
- Have our correct materials



Call To Action

How we transition our attention between tasks

We...

- Answer a rally call
- Show active listening
- Move to the next activity once directed by the teacher



Exit

How we leave the learning space

We...

- Pack up when instructed
- Clean up our area
- Leave when asked



RESPECT

RESPONSIBILITY

RELATIONSHIPS

RESILIENCE

LITERACY

At Hazel Glen College, we hold literacy in the highest regard, understanding its pivotal role in shaping young minds and fostering academic success. Aligned with evidence based practices in the 'Science of Reading', our Primary Years Literacy Program is designed to empower students with the essential skills and strategies necessary for proficient reading, writing, and communication across all subject areas.

In our approach to reading instruction, we prioritise the fundamental pillars of literacy development: phonemic awareness, phonics, fluency, vocabulary, and comprehension. Through explicit teaching, students engage in systematic phonics instruction, employing strategies like segmenting and blending to decode words effectively.

Our curriculum draws from reputable programs such as 'Little Learners Love Literacy' in the early years and is designed around a comprehensive scope and sequence of literacy proficiencies, ensuring a structured progression of skills and knowledge acquisition.

Our reading sessions are purposefully crafted to encompass all strands of the Reading Rope, as outlined by Scarborough (2001). By intertwining word recognition strands with language comprehension strands, we equip students with a holistic understanding of proficient reading. Daily phonogram review, an emphasis on phonological awareness, explicit vocabulary instruction, and targeted comprehension activities further enhance students' reading proficiency, fostering a love for literature and lifelong learning.

In writing, we embrace the 'Workshop Model' as a cornerstone of our instructional approach. Through text based literacy units spanning multiple weeks, students explore elements of structure, style, and voice within mentor texts. The integration of the 6+1 Writing Traits and ongoing feedback provide a common framework for assessing and refining student writing, nurturing a culture of excellence and self expression in our classrooms.

Numeracy: In the Primary Years at Hazel Glen College our aim is for all students to develop a positive mindset towards maths and enjoy the challenge of problem solving and critical thinking. The Anticipate, Launch, Explore, Summarise instructional model supports inquiry based, problem centered teaching.

Anticipate: Teachers plan for students based on their needs determined by assessment data and the Victorian curriculum. They design well sequenced learning activities that challenge and engage students and build on their knowledge over time.

Launch: The launch of the lesson provides an opportunity to connect to prior knowledge and present students with a challenge. In this stage the task is presented to students, vocabulary unpacked and clarity gained around the task or problem is asking students to do.

Explore: Students are given time to explore and engage with task by themselves. The teacher supports students with enabling and extending prompts and provide explicit instruction to individual students or small groups of students.

Summarise: The teacher orchestrates a discussion and reflects on student learning. This may include students sharing their learning, explaining and justifying their thinking. The teacher will also provide explicit instruction based on the needs students demonstrated through the explore phase.

TEACHING AND LEARNING IN THE PRIMARY YEARS

Learning is based on the Victorian Curriculum 2.0 and covers all six strands of Maths: the strands group the content descriptions, to provide both a focus and a clear sequence for the development of related concepts and skills across levels.

- Number
- Algebra
- Measurement
- Space
- Statistics
- Probability

We also focus on developing proficiency in mathematics. The proficiencies of Understanding, Fluency, Problem Solving and Reasoning are fundamental to learning mathematics and working mathematically.



CURIOSITY

In the Primary Years we teach the Humanities, Science and the capabilities through an inquiry approach to learning which we call curiosity. Curiosity focuses on investigation and problem-solving that require critical and creative thinking so students can develop their abilities to ask questions, design investigations, interpret evidence, form explanations and arguments, and communicate findings.

Through curiosity we plan for students to have opportunities to direct their own learning, actively research questions that are of interest to them, use a range of resources to find information - books, websites, quest speakers/experts, incursions and excursions. Students are also encouraged to work together, students learn from each other, together with others.

Through curiosity we foster the development of transferable skills that we believe will support students in becoming lifelong learners. We call these skills our 'Learning Essences' and they include students being:

- Curious
- Self Managers
- Communicators
- Thinker
- Collaborator
- Researcher

In Prep and Year 1, curiosity is also presented through play based learning. Play based learning uses children's natural motivation to play as a context for learning. During play our students inquire and learn using their imagination to explore, experiment, discover, collaborate, improvise and create. This play based learning involves both child initiated and teacher supported learning. Children are naturally motivated to play and will explore, experiment, discover and solve problems in imaginative and playful ways, while the teacher encourages children's learning and inquiry through interactions that aim to stretch their thinking to higher levels.

Social and emotional learning is taught each week as part of our Values Program. This program aims to promote and model respect, positive attitudes and behaviours. The program also teaches our students how to build healthy relationships, resilience and confidence.

SPECIALIST PROGRAMS

In the Primary Years at Hazel Glen College, students participate in a range of specialist classes, taken by a specialist teacher.

- Language - Italian
- STEAM - Science, Technology, Engineering, Arts and Maths
- Visual Arts
- Performing Arts
- Health and Physical Education
- Science (Year 5)
- Food Technology (Year 6)

Our specialist classes allow our students to develop a range of skills and provide them with the opportunity to develop a passion outside of our core classroom subjects.

Students also attend our Primary Years Library each fortnight to spend time learning about how the library works, enjoying reading together and borrowing books to take home or use in the classroom.

DAILY SCHEDULE

8:45am - 9:45am-- Session 1
 9:45am - 10:45am-- Session 2
 10:45am - 11:15am-- Recess
 11:15am - 12:15pm-- Session 3
 12:15pm - 1:15pm-- Session 4
 1:15pm - 1:30pm-- Lunch Eating Time
 1:30pm - 2:00pm-- Lunch
 2:00pm - 3:00pm-- Session 5
 3:00pm-- Students Dismissed

Please note: Yard supervision begins at 8:30am and finishes at 3:15pm.

EVERY STUDENT, EVERY LESSON, EVERY DAY

At Hazel Glen College we believe in developing the whole child to reach their full potential. Taking a holistic approach ensures that students are catered for in both their learning and wellbeing. Students have a range of opportunities on offer at our College to suit their interests and attitudes. Student voice is welcomed through our extra-curricular programs and we aim to cultivate capable and curious members of our College community.

COLLEGE HOUSE PROGRAM

Hazel Glen College offers a wide variety of innovative programs that aim to create a love of team work as well as developing a broad range of skills and abilities. We encourage every child to participate in the College house program and events with a focus on promoting lifelong health and confidence and to feel proud of their contributions with their peers towards their house team.

CLUBS

Hazel Glen College offers a diverse range of clubs for students wishing to broaden their experiences and connectedness to school. These clubs are designed to offer fun and engaging activities that help to build confidence and offer gateways to new friendships. The clubs run at recess and lunchtimes. Types of clubs are dance, singing, yoga, mindfulness, art and other group activities.

BUDDY PROGRAM

Every Prep student is assigned a student buddy to offer them invaluable support, guidance and friendship throughout the year. Their buddy will spend time with them engaging in fun activities that will help to enrich and strengthen their relationship. This program is one that is deeply treasured by both the younger and older students and leads to precious memories and friendships that can last a lifetime.

STUDENT LEADERSHIP

Students from all year levels are provided with the opportunity to participate in student voice to share their ideas, thoughts and opinions. Regular assemblies are a platform for students to develop their public speaking skills and share their successes with their teachers and peers. Our College Academy program provides pathways beginning in the Primary Years for students to pursue Leadership Development, Instrumental Music and an Athlete Development Academy from Year 7.

EXCURSION AND EXTRA-CURRICULAR OPPORTUNITIES

Our students are provided with opportunities to enhance their learning experiences with excursions and incursions throughout the year. Examples of these include Bundoora Farm, Road Safety, Museum, Prep Celebrations for 100 Days and End of Year, Prep Breakfast and other special activities. Our College has a range of whole college events that families are invited to be attend such as the School Production and family events such as the Christmas Carols and Colour Fun Run. These fun community events are enjoyed by many of our local families and friends.

OUT OF SCHOOL HOURS CARE PROGRAM

Our unique program is operated by our College and is designed and delivered by a dedicated and passionate team of early childhood educators. Our Out of School Hours Care (OSHC) Program provides a safe, inclusive, diverse and engaging educational program for all students across the College. For enquiries, please contact the OSHC Team on 9717 7588 or oshc@hazelglencollege.com.

PARENT INVOLVEMENT

At Hazel Glen College, we are dedicated to the partnership between home and school. We believe everybody benefits from creating strong ties by having parents and guardians involved and engaged in the classroom activities. We warmly welcome parents and guardians into the classroom to assist with our Hazel Glen College reading program, group tasks, and off-site with excursions. To become eligible to help in your child's classroom, we ask that you present a Working with Child Check (as per government guidelines), read and sign our Confidentiality Agreement and complete our 'Classroom Helper Course' and our OHS Induction. See this link for more information on obtaining a Working with Children Check: <https://www.workingwithchildren.vic.gov.au/home>

DEVICE INFORMATION

The iPad program has been running at Hazel Glen College since our first year in 2014. As a College, we firmly believe in the importance of embedding technology into learning. We are committed to supporting and empowering our students to maximise their full potential. Technology is an important tool in supporting student learning and developing skills they require for their future. All students in Prep to Year 6 are part of our iPad program, with Prep students joining the program in Semester 2 each year. We have a Bring Your Own Device Program requiring students to have their own iPad for school use. For more information, please visit our website.

PREPARE FOR SCHOOL

Early learning and home activities will have provided many opportunities for your child to participate in routines and everyday processes such as resting, eating, toileting, self-help and managing their belongings. Consider how your child is progressing in these routines to identify which areas may need more support in preparation for your child to begin school.

When getting ready for a school day, it is important to ensure your child:

- is well rested by having had a good night's sleep
- has their school uniform ready for them to dress themselves
- has eaten a good, balanced breakfast
- knows the difference between their brain food, snack and lunch
- has a bottle of water, school bucket hat and all clothing and belongings are labelled

In order to make the transition to school as smooth as possible, we aim to work closely with you and your child's preschool teacher before the school year begins.

In preparation for their school journey, there are some skills which are very important for your child to have, and to continue to work on that are essential for independent learning and self care.

These include:

- putting things away after use
- packing and unpacking their own school bag
- taking off and putting on outer clothing, including shoes and socks (i.e. tying their own shoelaces)
- using a tissue properly and not coughing and sneezing over others
- unpacking and eating, knowing which is brain food, snack and lunch
- using the toilet correctly (i.e. flush and wash hands using soap and water afterwards)
- listening to instructions
- knowing their full name and general information about themselves (i.e. age, birthday month)
- cooperating with others

Parent assistance in achieving these skills is greatly appreciated.



Hazel Glen College offers a wide variety of innovative programs that aim to create a love of sport and performing arts as well as developing a broad range of skills and abilities. We encourage every child to participate to the best of their ability with a focus on promoting lifelong health and confidence in their ability to 'give it a go'.

HOUSE PATRONS



Dr. Victor Chang AC

Dr. Victor Chang was born 21 November 1936, in Shanghai. He was a Chinese-Australian cardiac surgeon who was a pioneer in heart transplant surgery and research. He established the National Heart Transplant Program in 1984 and the National Lung transplant program in 1990. Dr. Chang played a key role in the development of an artificial heart valve and, in later years, an artificial heart. He performed the first Heart/Lung transplant in 1986 and on 8 April 1984, Dr. Chang and his team operated on 14-year-old Fiona Coote, Australia's youngest transplant patient. He was awarded the Order of Australia medal in 1986 in recognition of 'service to international relations between Australia and China and to medical science'. The Victor Chang Cardiac Research Institute was established in New South Wales on 23 November 1993 in honor of Dr. Chang.



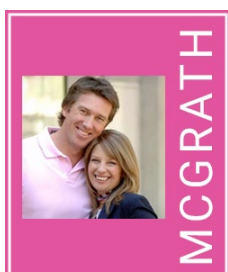
Adam Goodes

Adam Goodes was born 8 January 1980, in South Australia. Goodes' father is of English, Irish, and Scottish ancestry and his mother is an Indigenous Australian. He was drafted by the Sydney Swans in 1997 at the age of 17. Adam has gone on to achieve the most recognised individual and team awards in the AFL, winning both the Brownlow Medal and Premiership Cup twice. In September 2009 he co-launched the Goodes/O'Loughlin (GO) Foundation to provide indigenous children with scholarships to quality schools and to assist families in meeting the expenses for students attending these schools. In 2014, he was named Australian of the Year for his community work through the "GO Foundation" and his advocacy against racism.



Layne Beachley

Layne Beachley was born 24 May 1972, with the birth name of Tania Gardner, before being adopted by the Beachley family. She became a professional surfer at the age of 16 and was the first woman in history to gain 7 World Championships, six of them consecutive, 1998 - 2003 and 2006. In 2006, she was inducted into the Surfing Hall of Fame and in 2011 into the Sport Australia Hall of Fame. Layne was the founder of the 'Aim for the Stars Foundation' whose slogan is "We aim to empower individuals to take control of their lives, to invest in their future and fulfill their potential. We support girls and women with initiative and passion, that are committed to achieving a dream and courageous enough to ask for help along the way."



Jane and Glenn McGrath

The McGrath Foundation raises money to place Breast Care Nurses in communities right across Australia, as well as increasing breast cancer awareness among young Australian women. Jane McGrath was married to the famous fast bowler Glenn McGrath, who led the Australian bowling attack for over 10 years and holds the record for the most wickets taken by an Australian fast bowler. Following her personal experience with breast cancer and receiving support from a trained breast care nurse, Jane McGrath launched the McGrath Foundation in 2005. The McGrath Foundation is symbolically associated with the color pink. It is supported by the Sydney Pink Test and the AFL Pink Lady spectacle, where breast cancer patients and survivors stand on the MCG as a sign of solidarity for those who face this illness.



James 'Jim' Stynes

Jim Stynes was born on 23 April 1966 in Dublin, Ireland. A promising Gaelic footballer, Jim moved to Australia at the age of 18 where he played 264 AFL games for the Melbourne Football Club, including 244 consecutive games. In 1994, Jim Stynes co-founded The Reach Foundation and became a prominent youth worker in Victoria. The Reach Foundation's vision is that every young person has the support and self-belief they need to fulfill their potential and dare to dream. Their mission in achieving this is to encourage young people, no matter what their circumstances, to believe they can achieve. Jim was named the Victorian of the Year in 2001 and 2003 for his work with the Reach Foundation. He received an Order of Australia Medal in 2007. Jim Stynes passed away from cancer on 20 March 2012 aged 45.



Dr. Fiona Wood

Dr. Fiona Wood was born on 2 February 1958 in Yorkshire, England, and migrated to Australia in 1987. She is the Director of the Burn Service of Western Australia and a Consultant at Royal Perth Hospital and Princess Margaret Hospital in Perth. In October 2002, Dr. Wood and her team worked to save 28 patients suffering from burns, deadly infections, and delayed shock from the Bali Bombings. Fiona Wood received an Order of Australia medal in 2003, Australian of the Year, and Western Australian Citizen of the Year. Fiona's dedication to the Australian people and her love of working and living in Australia is reflected in her many medical achievements. Fiona is a permanent resident of Australia, the mother of six children, loves sport, and is immensely proud to be Australian. Fiona works towards a society dependent on the integrity of each and every one of us.

PRIMARY YEARS UNIFORM GUIDE (CURRENT)

As a member of Hazel Glen College, each student projects the College's image, especially in the way they present themselves in their dress and behaviour. This should reflect their status as a member of a respected College in the community. Primary years students are expected to dress neatly and in the correct College uniform as is appropriate for the weather.

UNIFORM ITEMS

- Purple Check Dress
- Black Skort or Shorts
- Black Classic pants (not leggings)
- Black Cargo Shorts/Pants
- Short/Long Sleeve Polo
- Pinafore Dress
- White Long Sleeve Polo (under tunic)
- Windcheater V-neck
- Windcheater Zip Jacket
- Bonded Jacket
- Plain White or Plain Black Socks (must cover ankles)
- Black Zip Cuff Tracksuit Pants (must only be worn on Sport/PE days)

FOOTWEAR

Students must be wearing shoes that are completely black (no other colours). These can be school shoes or runners with black laces (no basketball or skate style shoes, i.e. converse or vans).

On days where they have their Physical Education (PE) class, please ensure your child is wearing appropriate runners (no skate/van/basketball style shoes) ,or have runners in their bag to change into.

ACCESSORIES

- HGC Backpack with Laptop Insert
- HGC Bucket Hat - must be worn Terms 1 and 4 (no cap)
- HGC Book Bag
- Tights (black)
- Black Scarf Only (no other colours permitted; no prints or logos)
- Hair accessories (e.g. hair ties, scrunchies, ribbons) must be College colours (including religious headwear)