



**Instrumental  
Music  
Academy**

**HAZEL GLEN COLLEGE**

**INSTRUMENTAL MUSIC ACADEMY**

**ROLLING APPLICATION**

## INSTRUMENTAL MUSIC ACADEMY BACKGROUND

### **Our Vision**

The Hazel Glen College Instrumental Music Academy (IMA) welcomes all students, including those with no prior musical experience. The Academy is designed to introduce students to a variety of instruments and music skills, fostering their development from the ground up. Through a supportive and growth-focused approach, we help students build a foundation in music, preparing them for future pathways. Our aim is to balance academics, nurture leadership, and cultivate a love for music, empowering students to grow as individuals and global citizens.

### **Our Mission**

- To create a welcoming environment where students can start their musical journey with no previous experience, building skills and confidence in a supportive setting
- To nurture a love for music and equip students with the foundational and advanced skills needed to pursue musical and professional opportunities
- To assist students in balancing their academic and instrumental goals, developing the mental and technical skills that enable them to achieve their full potential
- To foster leadership and personal development, empowering students to take initiative, build resilience, and grow as confident, capable individuals both within and beyond the Academy

### **Instrumental Music Academy**

Students will participate in 3 X 60 - minute sessions per week that are a combination of timetabled, instrumental and after school classes. Student musicians will follow a high performance curriculum that will further deepen and support their musical success in and out of the classroom. The Instrumental Music Academy is a 2 year program for student musicians starting in Year 5 and Year 7, and requires a 2 year commitment.

### **Academy Entry**

- The Academy will have the following positions in 2025:
  - 25 Year 5 students
  - 25 Year 6 students
  - 25 Year 7 students

### **Academy Focus Areas:**

- Academy Class:
  - Advanced Music Curriculum
  - Theory and analysis
  - Songwriting and composition
  - Developing leadership capacity and skills
  - Speakers and guest performances
  - School and community projects
- Focus Lesson:
  - Experiences across a range of instruments
  - Instrumental skill development
  - Sectional and individual rehearsal focus
  - Guided study sessions
- After School Rehearsals:
  - Working with other year levels
  - College Concert band
  - School performances

- Community performances

### **ACADEMY ENTRY AND INVESTMENT**

| Item  | Cost                  |
|---|-----------------------|
| Focus Lessons ( <i>est 40 X 60 Min Lessons</i> )      | \$300                 |
| Equipment (Instruments and Maintenance)*              | \$250                 |
| Academy Performance Uniform                           | \$100 - \$150         |
| <b>TOTAL</b>  | <b>\$650 - \$750</b>  |
| <b>PAY AS YOU GO</b><br>Excursions X4 (One each term) | <b>\$250 - \$300</b>  |
| <b>TOTAL Range**</b>                                  | <b>\$900 - \$1000</b> |

#### *Inclusions:*

- *Tailored Instrumental lessons*
- *Use of HGC Music facilities*
- *Guest Speakers*
- *IMA Uniform*
- *Instrument hire*
- *Inclusion in College Ensemble Programs*

*\* Year 7 and 8 IMA will have the option to bring their own instruments therefore removing the \$250 Equipment Fee*

*\*\* note that these figures are based on the full year. Mid-year applicants will have an adjusted cost based on the remaining semester*

#### **Fees:**

If you require assistance to make a payment/payment plan for this program, please contact our Accounts Department on 97177500.

If fees are not paid by the due date, the following steps will be taken:

- an initial reminder email will be sent to parents/guardians with a specified payment date
- where payment is still not received, a phone call will be made to families to establish a payment plan
- continued non payment will result in a second and final notification, notifying parents that their child's place in the program will be withdrawn unless payment is made or a payment plan is entered into within a specified time.

In the event of an early exit from the music program, a refund/credit will be considered with regard to the Department of Education's Parent Payment Policy.

<https://www2.education.vic.gov.au/pal/parent-payment/policy>

## Stage 1 of Application: Written Application

Student Musicians must complete all sections of the **IMA Written Application** and submit a hardcopy to the College's **Main Office** or a **Digital Application** to the IMA email address.

*Applications will be reviewed on a rolling basis throughout the term. Students will be notified of their progression to Stage 2, or if they were unsuccessful, at mid-term and end-of-term intervals. Successful applicants will begin enrollment in the program at the start of the following term.*

Student Musicians who are successful or unsuccessful in reaching Stage 2 of their IMA Application will be notified via email sent by [ima@hazelglencollege.com](mailto:ima@hazelglencollege.com).

- ✓ Please remove pages 1-5 before handing in your application.

**Below is a checklist of the required sections needing completion and documentation to be attached to your IMA Application prior to handing it to the main office.**

- Contact details and any rehearsal schedules of Student Musician
- Teacher or tutor reference (*Please attach to Written Application*)
- Academic and behavioural school reports for the last 12 months of education (*Please attach photocopies*)

## Stage 2 of Application: Student Video Submission

Student Musicians who are successful in their completion of Stage 1 of their IMA Application will be notified via email as listed above. A maximum of 25 Student Musicians for each Year Level will be successful in reaching Stage 2 for a given cohort.

### **Video Submission**

Successful Student Musicians from Stage 1 will submit a short video showcasing their passion for music and leadership.

*This does not have to be in the form of an audition for Years 5 and 6. Year 7 students should attempt to showcase their current ability.*

Students may want to talk about their dedication to groups, clubs or hobbies to demonstrate their passion. Students are encouraged to be creative with their submissions. **All video submissions must be emailed to [ima@hazelglencollege.com](mailto:ima@hazelglencollege.com)**

Below are the guidelines:

- Video length no longer than 5 minutes
- May include performance piece
- Video file must be saved as MP4 or MOV
- Video file must be emailed to: [ima@hazelglencollege.com](mailto:ima@hazelglencollege.com)

Student Musicians who are successful in Stage 2 of their IMA Application will be notified of shortlisting or requiring an interview for Stage 3 via email sent by [ima@hazelglencollege.com](mailto:ima@hazelglencollege.com). Unsuccessful applicants will be notified via email.

## Stage 3 of Application: Musician Interview

### Interview

The final step in the application process **may require** an interview for those successful at Stage 2, with the Instrumental Music Academy Leader and Director of Music. This is an event that will be held at the end of term inside the Hazel Glen Performing Arts Center. This event can only be attended by Student Musicians. Below is a breakdown of the Interview:

- ✓ **Student Passion:** Prospective Student Musicians will need to describe to the interviewers why they wish to be part of the IMA. Students should consider how they can contribute as leaders within the school community, work as part of a team within their IMA class and College Ensemble Program/s, and individual goals for their own musicianship. Students may want to show their current ability on an instrument but this is not required.
- ✓ **Question and Answer:** Students will have a chance to ask the interviewers questions about the program and talk about what they would be interested in doing in the IMA. Interviewers will have some time to ask Student Musicians any final questions.

*\*Please note that some applicants may not need to attend the interview stage dependent on their Stage 1 and 2 applications.*

### **SUCCESSFUL + UNSUCCESSFUL LETTERS**

Once the Interview has concluded **letters of offer** will be emailed to successful applicants. Positions will be offered after careful consideration of combining Questions and Answer, Student Passion, the IMA Written Application, References, and previous school reports. Both successful and unsuccessful Emails will be sent out via the IMA email. *If unsuccessful, information will be provided regarding the opportunity to join the Instrumental Music Program (IMP) and HGC Ensemble.*

- ✓ Successful student musicians and families will then be required to complete the **Instrumental Music Academy Student Agreement** attached to the successful email. This contract must be provided to the IMA Leader at the beginning of the following term.



**WRITTEN APPLICATION - Student Musician Profile**

1. Student Musician Name: \_\_\_\_\_

2. Gender:    Male                  Female                  Other

3. Date of Birth: \_\_\_\_\_ Year level in 2025: \_\_\_\_\_



**Achievements**

1. List an Instrument you have interest in. \_\_\_\_\_

2. Do you have experience with this instrument?    YES                  NO

Details: \_\_\_\_\_  
\_\_\_\_\_

3. Do you play any other instruments?                  YES                  NO

Details: \_\_\_\_\_  
\_\_\_\_\_

4. Explain some of your recent achievements. Please give dates, teams, individual awards and level of performances. *(These don't have to be just music related)*

1: \_\_\_\_\_  
\_\_\_\_\_

2: \_\_\_\_\_  
\_\_\_\_\_

3: \_\_\_\_\_  
\_\_\_\_\_

4: \_\_\_\_\_  
\_\_\_\_\_

*\*If required please attach further responses*

**Student Musicians Questions**

The below questions are designed to give an insight into the Student Musician and are to be ***handwritten by the Student Musician.***

1. List the goals you would like to achieve through the Instrumental Music Academy

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2. Please explain why you are interested in this program and how it will support your future interests.

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3. There are 25 positions available within the Instrumental Music Academy, what qualities do you have that makes you stand out from others?

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4. If accepted into the Instrumental Music Academy, what is an area of weakness that you would strive to improve on both in and outside of the classroom?

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5. Explain what you think the term "Student Musician" means and if you see yourself as a Student Musician? How and why?

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*\*If required please attach extended responses*



### Schedule

Please detail your current commitments outside of school including start and finish times.

| Schedule      | Monday | Tuesday | Wednesday | Thursday | Friday |
|---------------|--------|---------|-----------|----------|--------|
| Before School |        |         |           |          |        |
| After School  |        |         |           |          |        |

### Contact Details

This email address will be used for invitations to Stage 2 of the Application and letters of offer if successful. (Please write them very clearly, or you may miss out)

Home Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Parent/Guardian Names: \_\_\_\_\_

Parent/Guardian Phone Contact Details: \_\_\_\_\_

Parent/Guardian Email Contact Details: \_\_\_\_\_

### Teacher, Tutor, Coach or Organisation Reference

Please attach a character reference with specific reference to the applicant's behaviour, willingness to learn, ability and skill levels, determination and resilience.

### Academic and Behavioural School Reports

Please photocopy and attach the last 12 months of behavioural and academic school reports for all subjects.

*Please attach all supporting documentation to the end of this page.*