HOMEWORK POLICY

Help for non-English speakers

If you need help to understand the information in this policy, please contact 9717 7500

PURPOSE

To outline to our College community the Department's and Hazel Glen College's policy requirements relating to homework.

SCOPE

This policy applies to students in all year levels and staff responsible for setting and monitoring homework at Hazel Glen College.

RATIONALE

Hazel Glen College has developed this Homework Policy in consultation with the College Council to support student learning and wellbeing by:

- providing opportunities for students to review, revise and reinforce newly acquired skills
- providing opportunities for students to apply new knowledge
- providing opportunities for students to prepare for future lessons
- encouraging students to enrich or extend knowledge individually, collectively and imaginatively
- fostering good lifelong learning and study habits
- supporting learning partnerships with parents/carers.

DEFINITIONS

Homework is tasks assigned to students by teachers that are meant to be carried out during non-school hours.

POLICY

At Hazel Glen College all homework set by teachers will be:

- purposeful
- curriculum-aligned
- appropriate to students' skill level and age
- designed to help students develop as independent learners
- monitored by the teacher
- where appropriate, provide opportunities for parents/carers to partner in their child's learning.

The types of homework that teachers at Hazel Glen College will include are:

- completing consolidation exercises for mathematics
- completing science investigation exercises
- making or designing an artwork
- practising and playing musical instruments
- practising sports skills
- practising words/phrases learnt in a language other than English
- reading background material for a subject
- reading English texts prior to class discussion
- reading practice
- researching topics associated with set class work
- revising/preparing for tests
- applying new skills to home context such as:
    - planning and cooking food, including following a recipe
    - helping to plan a day trip or holiday, including timings, directions and costs
    - growing plants
    - reviewing their favourite film or book
    - writing a diary entry
- engaging with parents in learning activities such as:
    - rehearsing a presentation with parent/carers, and seeking their feedback
    - interviewing a family member as part of a research project.

SHARED EXPECTATIONS AND RESPONSIBILITIES

Homework is a shared responsibility between the College teachers, students and their parents/carers. In order to get the most out of homework tasks, it is important that everyone understands their obligations and responsibilities.

Responsibilities and expectations for **leaders at Hazel Glen College** are to:

- advise teachers, students and parents/carers of homework expectations at the beginning of the school year and provide them with access to the homework policy.

Responsibilities and expectations for **teachers at Hazel Glen College** are to:

- set homework that is curriculum-aligned and appropriate to the student's skill level and age
- ensure homework tasks are purposeful – this means they are deliberately designed and planned to support student learning (so, they are not 'busy work' or where students 'finish off' work they did/could not complete in class)
- assess homework and provide timely and practical feedback
- ensure the amount of homework set supports a student to engage with a range of recreational, family and cultural activities outside of school hours
- avoid setting homework that requires the use of a digital device – this does not prevent students from choosing to use digital devices to support their homework where appropriate
- offer opportunities for families to engage in their children's learning.

Responsibilities and expectations for **students** are:

- being aware of the school's homework policy
- discussing homework expectations with their parents/carers
- accepting responsibility for the completion of homework tasks within set time frames
- following up on comments made by teachers
- seeking assistance when difficulties arise

- organising their time to manage home obligations, participation in physical activity and sports, recreational and cultural activities and part-time employment (for older students).

Responsibilities and expectations for **parents/carers** are:

- ensuring there is a balance between the time spent on homework and recreational, family and cultural activities
- talking to teachers about any concerns they have about the homework
- discussing homework with their child in their first language, if English is not the main language spoken at home,
- in dialogue, linking homework to:
    - previous experiences the child and/or parent/carer may have had
    - family culture(s), history(ies) and language(s)
    - relevant services, clubs, associations and community
- ensuring there is a quiet study area for their child to complete homework.

SUPPORT FOR STUDENTS AND PARENTS/CARERS

Hazel Glen College understands that students have different learning strengths, preferences and interests and may approach learning activities and homework differently. If parents/carers are concerned their child may not understand the homework tasks that have been set or is spending a long period of time completing their homework, we encourage parents/carers to speak to their child's teacher.

COMMUNICATION

This policy will be communicated to our College community in the following ways:

- Available publicly on our school's website
- Included in staff handbook/manual
- Reminders in our school newsletter
- Discussed at annual staff briefings/meetings
- Discussed at parent information nights/sessions
- Discussed at student forums
- Hard copy available from school administration upon request.

RELATED POLICIES AND RESOURCES

- Homework – Department Policy

Please find relevant Hazel Glen College documents and policies below:
https://www.hgc.vic.edu.au/policies/

POLICY REVIEW AND APPROVAL

Policy last reviewed	26th October 2026
Consultation	14th October 2026 In consultation with College Council
Approved by	Principal
Next scheduled review date	October 2030